

# Wedding 101

## Final Bakery Worksheet

Bakery \_\_\_\_\_

Address \_\_\_\_\_

Contact \_\_\_\_\_ Phone \_\_\_\_\_

Delivery location \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Delivery fee \_\_\_\_\_ Cake stand rental fee \_\_\_\_\_

Cost \_\_\_\_\_ Sales tax \_\_\_\_\_ Total \_\_\_\_\_

Cake knife/server rental fee \_\_\_\_\_ Additional fees \_\_\_\_\_

Deposit due: Date \_\_\_\_\_ Amount \_\_\_\_\_

Balance due: Date \_\_\_\_\_ Amount \_\_\_\_\_

Delivery location \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Cake type: \_\_\_\_\_ Wedding \_\_\_\_\_ Grooms \_\_\_\_\_ Other \_\_\_\_\_

Cake description (tiers, shape, etc.) \_\_\_\_\_

Cake flavor \_\_\_\_\_ Filling flavor \_\_\_\_\_ Icing flavor \_\_\_\_\_

Setup (location, table decorations) \_\_\_\_\_

Cancellation policy \_\_\_\_\_

Notes \_\_\_\_\_

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