

Wedding 101

Site Selection Worksheet

Site _____

Address _____

Contact _____ Phone _____

Officiant _____ Religious Affiliation _____

Recommended by _____ Number of Guests _____

Date available _____ Yes _____ No _____ Time available _____ Yes _____ No _____

Ceremony Length _____ Ceremony alterable _____ Yes _____ No _____

Vow Requirements _____

Must Bride and/or Groom be members? _____ Yes _____ No _____ At least one

Is premarital Counseling required? _____ Yes _____ No

Are rehearsals allowed _____ Yes _____ No _____ Photography allowed? _____ Yes _____ No

Videography allowed? _____ Yes _____ No _____ Handicap accessible? _____ Yes _____ No

Parking Available? _____ Yes _____ No _____ Dressing Rms Available? _____ Yes _____ No

Organist provided? _____ Yes _____ No _____ Soloist Provided? _____ Yes _____ No

Can music be altered? _____ Yes _____ No _____ Programs available? _____ Yes _____ No

Can musicians be brought in? _____ Yes _____ No

Are there flower or candle restrictions? _____ Yes _____ No

Details _____

Are there flower or candle restrictions? _____ Yes _____ No Alternatives _____

Attire restrictions _____

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Fees:
Officiant _____ Site rental _____ Aisle runners _____
Chairs _____ Cleanup _____ Parking _____

Other items:

Item _____	Cost _____	Item _____	Cost _____
Item _____	Cost _____	Item _____	Cost _____
Item _____	Cost _____	Item _____	Cost _____
Item _____	Cost _____	Item _____	Cost _____
Item _____	Cost _____	Item _____	Cost _____
Item _____	Cost _____	Item _____	Cost _____
Item _____	Cost _____	Item _____	Cost _____

Cost \$ _____ Sales tax \$ _____ Total \$ _____

Cancellation policy _____

Notes _____

